

# The Journal

of Human Police Policing Human Pty Ltd



Peer Review  
Policy

15 July 2025



Written by :  
Dr. AJ Mphidi (PhD)

## Table of Contents

|                                                             |   |
|-------------------------------------------------------------|---|
| 1. Purpose of Peer Review .....                             | 3 |
| 2. Review Models by Submission Type.....                    | 3 |
| 3. Review Process and Workflow .....                        | 4 |
| 3.1 Submission Acknowledgement.....                         | 4 |
| 3.2 Initial Editorial Screening .....                       | 4 |
| 3.3 Reviewer Assignment .....                               | 4 |
| 3.4 Review Timeframe.....                                   | 4 |
| 3.5 Author Feedback & Decision.....                         | 4 |
| 3.6 Resubmission and Final Approval .....                   | 4 |
| 4. Confidentiality and Ethics.....                          | 4 |
| 5. Reviewer Responsibilities.....                           | 5 |
| 6. Supporting Inclusive and Transformative Peer Review..... | 5 |
| 7. Appeals & Disputes .....                                 | 5 |
| 8. Recognition and Respect.....                             | 5 |

## 1. Purpose of Peer Review

Peer review is central to the integrity, quality, and inclusivity of The Journal of Human Police Policing Human Pty Ltd. It ensures that all work—whether academic, artistic, analytical, or experiential—meets standards of rigor, ethics, and impact appropriate to its category.

The journal uses carefully selected review models tailored to the unique forms of knowledge shared by our contributors, who may be scholars, activists, artists, practitioners, survivors, or community members.

## 2. Review Models by Submission Type

| Submission Category Type              | Primary Review Model               |
|---------------------------------------|------------------------------------|
| Academic research, policy, legal work | Double-Blind Peer Review           |
| Community stories, lived experience   | Collaborative or Open Peer Review  |
| Creative and artistic submissions     | Editorial or Expert Panel Review   |
| Toolkits, data materials              | Editorial or Practical Review      |
| Visual and multimedia content         | Expert Panel + Accessibility Check |

### Definitions:

- **Double-Blind Peer Review** – Both author(s) and reviewers remain anonymous to promote fairness and reduce bias.
- **Open Peer Review** – Identities of reviewer and author are disclosed to promote transparency and accountability.
- **Collaborative Review** – An iterative dialogue between reviewer(s) and author, often used for lived or community-based work.
- **Editorial or Expert Panel Review** – Appropriate for non-traditional formats; uses subject-area experts, community advisors, or multidisciplinary editors.

### 3. Review Process and Workflow

#### 3.1 Submission Acknowledgement

All submissions are acknowledged within 7 days of receipt.

#### 3.2 Initial Editorial Screening

Editors check the submission format, relevance, and ethical statement. Incomplete or noncompliant work may be returned with a request for revision before review assignment.

#### 3.3 Reviewer Assignment

Submissions are matched with qualified reviewers (scholars, practitioners, or creatives) based on expertise and type of submission. All reviewers are required to declare any potential conflicts of interest.

#### 3.4 Review Timeframe

- Standard Review Period: up to 6 weeks
- Fast-Track (in select cases): 3 weeks
- Reviews with collaborative dialogue may take longer due to author-reviewer engagement.

#### 3.5 Author Feedback & Decision

Authors receive detailed written feedback including:

- Recommendations for modification (if needed)
- Clarifications or comments
- Final determination: Accept | Revise & Resubmit | Decline

#### 3.6 Resubmission and Final Approval

Revised submissions undergo final review—either by the original reviewer/editor or a second reviewer when needed.

### 4. Confidentiality and Ethics

All peer reviewers are required to:

- Treat submissions as confidential material
- Avoid sharing or discussing the work outside of review
- Provide feedback that is respectful, constructive, and aligned with the journal's commitment to justice and inclusivity
- Disclose any conflict of interest prior to accepting a review assignment

## 5. Reviewer Responsibilities

Reviewers are asked to:

- Evaluate the submission's quality, originality, clarity, accessibility, impact, and relevance
- Provide evidence-informed and culturally-aware commentary
- Highlight strengths, offer alternatives, and flag areas of concern in tone that is non-extractive and non-dismissive
- Respect the voice, story, or perspective being shared—especially in community-centred works

## 6. Supporting Inclusive and Transformative Peer Review

The Journal of Human Police Policing Human Pty Ltd is committed to transforming traditional academic peer review into a more:

- Collaborative
- Trauma-informed
- Culturally respectful
- Accessible
- Reflective of both academic and non-academic knowledge forms

We actively train and orient reviewers to honour justice-centred values through all forms of feedback.

## 7. Appeals & Disputes

Authors may appeal a decision in the following cases:

- Belief that a review was biased, discriminatory, or procedurally unjust
- Significant misunderstanding or factual error stayed unaddressed
- Ethical misconduct by a reviewer (e.g., breach of confidentiality)

To initiate an appeal, email the journal at: [theeditor@humanpolicepolicinghuman.co.za](mailto:theeditor@humanpolicepolicinghuman.co.za)  
All appeals are reviewed confidentially by the Senior Editorial Board within 3 weeks.

## 8. Recognition and Respect

We recognize peer reviewers as an essential part of our justice-oriented publishing community. We:

- Acknowledge reviewers (with consent) in our annual issue
- Offer review letters for professional/academic documentation

- Seed mentorship opportunities for early-career and community reviewers

**Together, through peer review, we affirm the principle that knowledge rooted in care, critical reflection, and cooperation strengthens our shared pursuit of justice.**

Contact the editorial team: [theeditor@humanpolicepolicinghuman.co.za](mailto:theeditor@humanpolicepolicinghuman.co.za)

© 2025 The Journal of Human Police Policing Human Pty Ltd

“Powered by community, critique, and care.”