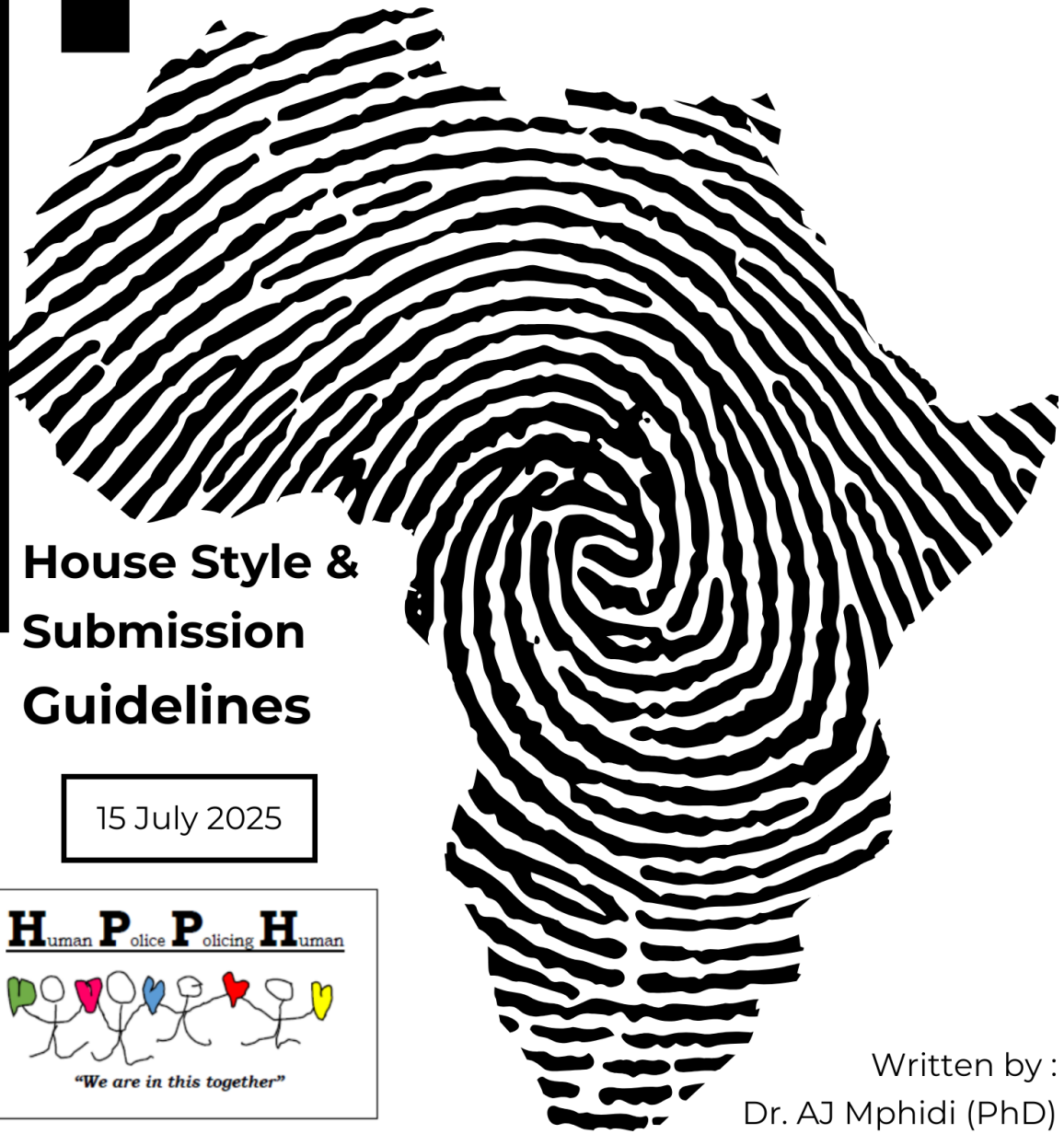


# The Journal

of Human Police Policing Human Pty Ltd



## House Style & Submission Guidelines

15 July 2025

**H**uman **P**olice **P**olicing **H**uman



*"We are in this together"*

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## 1. About The Journal

The Journal of Human Police Policing Human Pty Ltd is an independent, open-access platform dedicated to advancing inclusive, community-centred discourse around policing, social justice, crime prevention, and transformative justice. We welcome a broad array of submission types, including scholarly research, community stories, creative arts, data visualizations, and professional toolkits.

## 2. Content Categories

All submissions must clearly identify which of the following categories they belong to:

**2.1 Crime Research** – Academic articles, empirical studies (Double-Blind Peer Review)

**2.2 Community Voices** – Personal narratives, opinion-based essays (Editorial / Open Review)

**2.3 Policy & Law** – Policy analysis, legal commentary (Double-Blind Peer Review)

**2.4 Youth & Crime** – Youth-led essays, interviews, reports (Open or Double-Blind Review)

**2.5 Gender-Based Harm** – Memoirs, case reviews, thematic analyses (Collaborative Review)

**2.6 Cyber & AI Crime** – Research or commentary on cybercrime or AI ethics (Double-Blind Review)

**2.7 Family & Domestic Safety** – Reports, community studies (Expert Panel Review)

**2.8 Economic & Workplace Crime** – Economic analysis or HR case law (Peer Review)

**2.9 Data & Trends** – Reports, visual data, interactive datasets (Editorial Panel Review)

**2.10 Public Participation** – Reflections, essays on civic engagement (Editorial Review)

**2.11 Evidence Vault** – Archival material, case records, curated documents (Expert/Editorial Review)

**2.12 Justice Frequencies** – Dialogues, interviews, commentary (Collaborative or Open Review)

**2.13 Arts & Reflections** – Visual art, poetry, short stories, performances (Artist / Editorial Review)

**2.14 Training & Resources** – Manuals, guides, practical toolkits (Editorial Review)

### 3. Submission formatting requirements

- **File Types:** .doc, .docx, .odt or accessible PDF
- **Font:** Times New Roman, 12 pt, double-spaced
- **Required Structure:**
  - Title of the submission
  - Author name(s), institutional affiliation (if any), contact email
  - Short bio of approximately 100 words
  - ORCID iD (optional)
  - Abstract (150–250 words for research submissions)
  - 5 to 7 keywords
  - Indicate one of the 14 Submission Categories
  - Main text with clear, structured headings

### 4. Referencing Style

**APA 7th Edition** must be used for academic and research-based submissions.

For creative or personal narrative submissions, informal citation is accepted with attribution included via a Creator's or Author's Statement.

#### **Examples:**

- **Book:**  
hooks, b. (2000). *Feminism is for everybody: Passionate politics*. South End Press.
- **Journal Article:**  
Smith, L. T. (2012). *Decolonizing methodologies: Research and indigenous peoples*. Zed Books.
- **Legislation:**  
South African Police Service Act 68 of 1995.

## 5. Peer Review Types

Review types are matched to the nature of the submission:

- **Double-Blind Peer Review** – Used for scholarly and legal articles; identities concealed
- **Collaborative Review** – Used for personal essays, lived experience content; iterative feedback process
- **Editorial / Expert Panel Review** – Used for art, resource materials, and sensitive or specialized topics
- **Open Review** – Used for civic discourse and transparent community dialogue

## 6. General Submission Requirements

Where applicable, submissions must include:

- An **Ethics Statement** for research involving people, data, or lived experiences
- An **Artist or Author's Statement** for creative or reflective pieces
- A **Plain Language Summary** (~150 words) to ensure public accessibility
- Any **Visual Materials**, with:
  - High-resolution formats (.jpg or .tif, 300–600 dpi)
  - ALT text descriptions for accessibility
- **Disclosures** of funding sources, collaborators, or possible conflicts of interest
- **Acknowledgements** for community contributors, co-authors, or advisory participants

## 7. Submission Process

1. Visit the official submission portal at:  
[Submissions | The Journal of Human Police Policing Human Pty Ltd](#)
2. Complete the submission form, selecting your category
3. Upload your manuscript and all supporting files (images, permissions, statements)
4. Await confirmation and next steps

If you are unsure about file type, guidelines, or need accessibility accommodations, email:

✉ [theeditor@humanpolicepolicinghuman.co.za](mailto:theeditor@humanpolicepolicinghuman.co.za)

## 8. Review Timeline

Stage	Duration
Submission Acknowledgement	Within 7 days
Assign Reviewers	Within 2–4 weeks
Feedback from Reviewers	Within 6 weeks
Revisions / Final Decision	Within 2–3 months

We publish accepted work online on a **rolling basis**, with **quarterly thematic releases**.

## 9. Editorial Values & Commitments

The Journal of Human Police Policing Human Pty Ltd is committed to:

- Ethical and community-driven publishing
- Inclusive review processes and equitable authorship
- Platforming marginalized, Indigenous, and underrepresented voices
- Enhancing public scholarship and civic engagement
- Supporting open access and Creative Commons distribution
- Ensuring linguistic and technical accessibility for all contributors

Contact the editorial team: [theeditor@humanpolicepolicinghuman.co.za](mailto:theeditor@humanpolicepolicinghuman.co.za)

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“Powered by community, critique, and care.”